

**Consulate General of India
Frankfurt**

Notice

M/s Indo German Consultancy Services (IGCS) is an authorized outsourced agency of the Consulate approved by Ministry of External Affairs, Government of India for providing passport and consular services (except the services which are directly provided by the Consulate) on behalf of the Consulate. Therefore, it is mandatory to use the services of Indo-German Consultancy Services (IGCS), for all the services, except the services provided directly by the Consulate.

The application and payment details for services provided by IGCS are available on the IGCS website <https://igcsvisa.de/visa-gebuehren/>. Applicants are advised to go through the application procedure and complete list of documents before sending/submitting their applications to IGCS. For any queries related to application procedure they are requested to communicate directly with IGCS. Consulate will not be able to address the queries pertaining to their applications submitted, payments made and status of their application to IGCS.

Applicants must apply at the Consulate for availing only following categories of services: Asylum category passport applications, Emergency Certificate, new birth registration & passport cases, OCI applications belonging to foreign spouse category, renunciation of Indian citizenship cases, Police Clearance Certificate (PCC), power of attorney, attestation cases, life certificate for pensioner, registration of death, urn carrying certificate & attestation of signature etc.

Applicants should submit their completed applications for the above category of services with all the relevant documents at the counter and make payment of applicable consular fee only in cash directly at the counter at the Consulate. Since Consulate has resumed regular consular services w.e.f. 1 July 2022, there is no requirement of booking a prior appointment. Applicants may walk-in with their completed applications for the consular services provided by the Consulate on any working day during the working hours from 0930 hrs to 1130 hrs.

Kindly note that debit/credit cards or online payment* are not accepted at the counter in the Consulate. You are advised to carry the exact change of the applicable Consular fee. Details of the fee are available on the website under the link: [Consular Services](#)

The Consulate neither accepts applications by post nor does it send passports/OCI cards/attested documents by post. This is in view of the instances where passports/OCI cards sent by DHL/Deutsch Post have been misplaced/lost. Therefore, the provision related to self-addressed envelop for sending documents has been discontinued. The documents have to be collected by the applicant or her/his authorized representative between 1400 to 1500 hrs at the Consulate.

Kindly note that other than IGCS there is no other agency/person authorized to provide passport and consular services on behalf of the Consulate. Please do not transact with any other agency/person who offer to provide such services on behalf of the Consulate. Please immediately report to the Consulate in case you come across any fraud or any agency or person who solicits such services and resorts to such illegal activities.

**The online payment facility started during the Covid times as an additional safety measure has been discontinued with the resumption of regular services at the counter. Please do not make any online payments as this facility is no longer available in the Consulate due to technical reasons. You will be intimated when the online payment facility is resumed. If you make online payment, the Consulate does not take any responsibility and you will have to directly contact the bank for any refund of fee.*