

**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

The President of India acting through the Consulate General of India in Frankfurt requests proposals in sealed envelopes from appropriately qualified and adequately experienced Contractors for restoration work at India House, Consulate General of India, Frankfurt. The proposal duly completed in prescribed format as per Notice Inviting Tender (NIT) must reach office of Head of Chancery, CGI, Frankfurt, Germany Telephone No.: 069 1530050; email- [hoc.frankfurt@mea.gov.in](mailto:hoc.frankfurt@mea.gov.in) on or before 1700 hrs on <21 days from the publishing date>. The detailed tender document along with its annexure may be downloaded from Central Procurement Portal <https://eprocure.gov.in/cppp/>

2. The objective of this Notice Inviting Tender is to select an appropriately qualified and adequately experienced Contractor by the Consulate General of India for repair of roofs at India House, Consulate General of India, Frankfurt.

**3. Location and description of Property:**

Dr. Egenolf Str. 9,  
65779 Kelkheim  
Germany

**4. Scope of Work:**

**Attached at Section III (at Page 12)**

**5. Period of Completion: 90 days**

6. **Site visit:** Physical visit to the site is advisable to have a general idea about the extent of works required and the amount of involvement by the Contractor. Interested firms can visit the site after prior appointment with Vice Consul (Establishment), Consulate General of India, Frankfurt, Telephone No.: +0691530050; email- [hoc.frankfurt@mea.gov.in](mailto:hoc.frankfurt@mea.gov.in)

7. **Submission:** The proposals (bids) should be submitted in two parts: (i) **Technical Bid**, which should contain the documents establishing the technical eligibility of the applicant and other documents required establishing sound financial condition, as per terms & conditions of this tender; and (ii) **Financial Bid**, which should be as per the format given in this tender. The last date of submission of sealed bids is 1700 hrs on <21 days from the publishing date> in the office of Head of Chancery, CGI, Frankfurt, Germany Telephone No.: 0691530050; email- [hoc.frankfurt@mea.gov.in](mailto:hoc.frankfurt@mea.gov.in). Technical bids will be opened on 1100 hrs on < day next to the last date of receiving> in the Consulate General of India, Frankfurt. All pages of the submission document must be signed by authorised signatory.

**No.FRA/Admn/872/01/2020  
Consulate General of India  
Frankfurt**

**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

**Tender Documents**

**Tender Contents**

**A. Technical Bid Documents: The following documents should be attached with technical bid (*Annexure-I*)**

- a. Registration, PAN & GST/VAT Certificate.
- b. The firm/agency should be registered and should have existence of at least 3 years.
- c. The firm/agency should have the experience of working with Central or State Government / Indian Missions & Posts abroad/ Public Sector Undertaking and Autonomous bodies for 3 years in services of construction/renovation of roofs. Copies of the experience Certificates/work orders should be self-attested and submitted.
- d. A certificate to be submitted from the firm that the firm has not been debarred for award of contract during past 3 years.
- e. Certified copy of Income tax returns for last 5 years (2019-20, 2020-21, 2021-22, 2022-23 and 2023-24).
- f. Certified copy of last five years' balance sheet showing minimum average annual turnover of Euro 40,000/- (2019-20, 2020-21, 2021-22, 2022-23 and 2023-24).
- g. Name, address, contact no., designation/capacity of the authorized person assigned on behalf of the firm/agency to represent and sign.

**B. Financial Bid Documents:**

(*Annexure-II*) should be sent in hard copy in a sealed envelope and along with the technical specifications. Those received in any other format and also without having been protected with password, will not be considered and the quotation will be rejected. The password will have to be shared by the bidders exactly on the date and time specified for opening of the bids received by the last date. In the event of unforeseen conditions, the opening may be differed and new date and time will be intimated separately. All the prospective service providers should invariably share the contact details of the person to coordinate in this process. The financial bid must have a validity of minimum Six month period.

**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

**Invitation to Tender**

1. The last date of submission of sealed bids is 1700 hrs on **<21 days from the publishing date>** in the office of Head of Chancery, CGI, Frankfurt; Germany Telephone No.: +0691530050; email- [hoc.frankfurt@mea.gov.in](mailto:hoc.frankfurt@mea.gov.in). Technical bids will be opened on 1100 hrs on **<day next to the last date of receiving>** in the Consulate General of India, Frankfurt. Any Tender received after this date and time will not be considered.
2. Technical bids will be opened on 1100 hrs on **<day next to the last date of receiving>** in the Consulate General of India, Frankfurt. Applicants may send their representative to be present during opening of bids after obtaining prior permission from the Consulate General of India, Frankfurt.
3. **Validity of tender** : Tender shall remain valid for a period of One Hundred Eighty (180) days from the date of opening or till any extended period.
4. **Eligibility Criteria:**
  - 4.1 **Permit:** The Tenderer should have valid permit/registration from a competent local authority and expertise for carrying out such renovation work in the Diplomatic property of the Consulate General of India.
  - 4.2 **Similar work:** The Tenderer must have satisfactorily completed similar works during last 5 years ending last day of the month previous to one in which applications are invited should be either of the following (i) One similar work of value of Euro 65,000 or (ii) Two similar works each of value of Euro 40,000\_or (iii) Three similar works each of value of Euro 35,000. Similar works means work for roof restoration.
  - 4.2 **Bank Solvency:** Certificate of Solvency for Euro 40,000/- certified by bank. The certificate should not be older than six months.
  - 4.3 **Profit-Loss:** The tenderer should be a profit making company. The tenderer should not have suffered loss in more than two financial years in the previous five financial years and must not have suffered loss in the immediate previous financial year.
  - 4.4 **Average Annual Turnover:** Average annual turnover for last 5 years to be as 50% of ECPT.
5. **Defects Liability Period:** Defects Liability period will be twelve months from date of completion of project.
6. **Performance Security:** The successful bidder will have to furnish the performance security equivalent to 5% of the contract amount at the time of entering into contract with Consulate. In case the successful bidder fails to accept and undertake the contract and doesn't deliver services according to the terms and conditions of the tender,

the performance security will be forfeited.

7. **Financial quote & variations:** Contractor shall quote his Lump-sum Fixed Price based on the enclosed Scope of Work. The Contractor shall note that Bill of Quantities (BOQ) shall not form part of the agreement and Contractor shall complete all the works as defined in the Scope of Work irrespective of the Bill of Quantities (BOQ) /details since these will not form part of the agreement. However, the unit rates quoted in the Bill of Quantities (BOQ) of items shall be used for working out the variations as per tender conditions.
8. **Commencement:** Commencement of the works shall be effected within Fifteen (15) days from the date of issue of Acceptance letter or Letter of Intent or handing over the site, whichever is later. Such 15 days period being defined as the mobilization period.
9. **Completion:** The Period of Completion for the whole of the works will be 90 days calculated from the date of commencement of works.
10. **Mobilisation Advance:** i) Maximum 10% of contract amount against equivalent Bank Guarantee as per local laws. The mobilization advance shall be released only after obtaining a bank guarantee bond from scheduled bank for amount of advance to be released and valid for the contract period. This shall be kept renewed time to time to cover the balance amount and likely period of complete recovery. The advances shall be released in 2 & more installments against the bank guarantee. No interest will be charged from the mobilization advance.  
  
ii) It shall be ensured that at any point of time, Bank Guarantee is available for the amount of outstanding advance.  
  
lii) The recovery should be commenced after 10% of the work is completed and the entire amount shall be recovered by the time 80% of the work is completed.
11. **Retention Money:** 10% of contract amount of each bill for payment shall be deducted. 50% of this retention money shall be released on record of practical completion and remaining 50% released at the end of Defect Liability period.
12. **Payment Modality :** All the payments will be based on progress of work and will be paid monthly as per actual progress achieved.
13. **Clauses of Liquidity Damage, Extension of Time and Force Majeure:-**
  - I) **Liquidity Damage (LD)** of 0.5% per week of delay calculated on per day basis, limited to 10% of the contract amount.
  - ii) **Extension of time:** Any period within which a Party, pursuant to this Agreement, complete any action of task, shall be extended for a period to the time during which such Party was unable to perform such action as result of any reason not attributed to the said party without any financial implication for the GOI.
  - lii) **Force Majeure:** In the event of force majeure i.e unforeseeable events such as floods, wars, earthquake etc. beyond the reasonable control of the parties to the contract which prevent either party from meeting their obligations under this contract, the contractual obligations as far as affected by such event shall be suspended for as long as the force majeure continues provided that the other party is notified within 3 days of such concurrence, beyond which the same will not be considered and the Contractor will have to complete the works within the stipulated time.

**14. Arbitration:**

14.1 If any dispute, difference or question at any time arises between the Mission and the Contractor in respect of the agreement signed which cannot be settled mutually or in case of termination, shall be referred to arbitration.

14.2 The arbitration proceedings will be conducted in accordance with and be subject to the UNCITRAL (United Nations commission on International Trade Laws) Arbitration Rules, as amended from time to time and the decision of the arbitrators as mentioned above shall be final and binding on the parties.

14.3 The Arbitration will have its sittings in Consulate General of India, Durban.

**15. Rejection:** Consulate General of India, Frankfurt reserves the right to accept or reject proof of credentials at its sole discretion without having to furnish reasons thereof, to the applicants. Submission of false information/document shall render the bidder ineligible.

**16. Sub-contractors:** The Tenderer must submit with his offer a list of Sub-Contractors and Specialists names he proposes to use on the Works. Consulate General of India, Frankfurt reserves the right to accept or reject any pre-approved sub-Contractor even after formal award of Contract and/or commencement of work with or without reason.

**17. Code of Integrity:** All the bidders shall have to observe the highest standard of ethics and should not indulge in any of the prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts. No official of a procuring entity or a bidder shall act in contravention of the codes which includes making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process. The bidders shall also have to avoid the following prohibited practices such as (i) Corrupt practice, (ii) Fraudulent practice, (iii) Anti-competitive practice, (iv) Coercive practice, (v) Conflict of interest and (vi) Obstructive practice.

**18. Conflict of interest:** The bidders shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of procuring entity's interests. The bidder found to have a conflict of interest shall be disqualified based on any such activities like participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked or if they are part of more than one bid in the procurement or if the bidding firm or their personnel have relationships of financial or business transactions with any official of procuring entity who are directly or indirectly related to tender or execution process of contract or improper use of information obtained by the bidder from the procuring entity with an intent to gain unfair advantage in the procurement process or for personal gain.

19. The successful Tenderer shall be responsible for coordinating his work with various sub-Contractors and other bid-pack Contractors employed on the Works coordinating his work between various trades, obtaining all the necessary information from sub-Contractors for the purpose of the overall programming of his works; supplying all the normal attendance to all sub-Contractors and assuming the overall responsibility for the aforesaid.

**[Vibha Kant Sharma]**

Head of Chancery

Address: Consulate General of India,  
Friedrich-Ebert-Anlage 26, 60325  
Frankfurt am Main, Germany  
Email :

[hoc.frankfurt@mea.gov.in](mailto:hoc.frankfurt@mea.gov.in)

**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

**Section-I**

**1. INSTRUCTION TO BIDDERS**

1.1 **Site visit:** Physical visit to the site is advisable to acquaint himself with the Site of the Works. The tenderer shall take entire responsibility in the interpretation of the report and of the site conditions. No consideration or compensation will be given for any alleged misunderstanding of the nature of the work to be executed.

1.2 **Cost of Tendering** – Consulate General of India, Frankfurt will not be responsible to compensate for any expense or losses which might have been incurred by the Tenderer in the preparation and submittal of his Tender/bid.

**1.3 Bid Securing Declaration–**

1.3.1 The bidder shall submit Section-VI for the above purpose. If the bidder withdraw or modify the bids during the period of validity or, after award of contract, fails to sign the contract or to submit a performance security before the deadline defined in the request for bids document, T/We will be suspended for a period of **Two year** from being eligible to submit bids for contracts with the Government of India.

1.4 **Lump Sum Fixed Price Tender** - This is a LUMPSUM FIXED PRICE TENDER with extent of Work as indicated in scope of works.

1.4.1 The bidder shall examine the scope of work and other Documents and all Addenda (if any) before submitting his Tender/Bid and shall become fully informed as to the extent, quality, type and character of operations involved in the Works.

1.4.2 Bidders are required to quote Lump-sum fixed prices on “Form of Tender”. Bidders may prepare schedule of quantity as per scope of work identifying item description, quantity and rates.

1.4.3 The total amount of schedule of quantity prepared by them should be transferred to Form of Tender.

1.4.4 The Lump-sum Fixed Price/amount must be quoted both in figures and in words on the Form of Tender and the currency must be EURO only.

1.4.5 In case of any discrepancy between figures or words, the amount quoted in words shall be taken to be correct for this tender.



1.5 **Validity of Bid** - The Bid shall remain valid for a period of 180 (One Hundred Eighty) days from the date of the opening of the bid or up to any mutually extended period.

## 1.6 **Tender and Schedule of Quantities**

1.6.1 Schedule of Quantities should be enclosed by Bidders. Bidders are requested to identify and quote the rates of individual items. Items required for completion of the work may be added in the Schedule of Quantities with full nomenclature of the item.

1.6.2 Bidders shall satisfy themselves of the quantities quoted in the Schedule of Quantities. These quantities shall be taken as guidance to assess the approximate quantum of work involved in the project.

1.6.3 The bidder, prior to the submission of the tender, may add to items, quantities to the items in Schedule of Quantities as per the scope of the work, and site visit.

1.6.4 It shall be the responsibility of the bidder to satisfy himself of the completeness of the documents for the scope of work and his own assessment of the work after site visit and as per the tentative scope of work mentioned in tender document.

1.6.5 No extra cost shall be entertained and payable if any additional information or detail is provided later for carrying out the works as specified in the tender documents.

1.7 **Final Tender Price** - Decision on bid will be taken based on the final price quoted on the Form of Tender. Lump-sum Fixed Price/Amount as quoted in the "Form of Tender" shall be the basis for deciding the tender quote and the L1 bidder.

## 1.8 **Errors and Rectification:**

1.8.1 In case of any mismatch in the final quoted price on Form of Tender and Total amount worked out on rates in Schedule of Quantities, the final price quoted on Form of Tender shall be considered for comparison of bids and decision on bid.

1.8.2 If amount quoted on Form of Tender is more than amount worked out on Schedule of Quantities, the rates in the Schedule of Quantities shall not be altered/adjusted.

1.8.3 If amount quoted on Letter of Tender is less than amount worked out on Schedule of quantities, the rates on schedule of quantities shall be adjusted in the ratio to match with quoted final price on the Form of Tender.

1.9 **Submission of bids:** Bidders shall submit their bid in a large sealed envelope super-scribed with '**Roof restoration work at at Dr. Egenolf Str. 9, 65779 Kelheim, Residence of Consul General, Consulate General of India, Frankfurt**' which shall have following three sealed envelopes inside:

### **Envelope**

**A:** Should contain the document mentioned in Section-VI. This envelope is to be super-scribed as "**BSD**"

**Envelope B:** Should contain the documents mentioned in Technical Bid (Section-'a' to Section -'g') & Annexure-I. This envelope should be super-scribed as "**Technical Bid**".

**Envelope C:** Should contain the documents mentioned in Financial Bid, Annexure-II & Section-IV to Section-VI (Page No.:13-15). This envelope should be super-scribed as "**Financial Bid**".

1.9.1 The last date of submission of sealed bids is 1700 hrs on <21 days from the publishing date> in the office of Head of Chancery, Consulate General of India, Frankfurt, Telephone No.:0691530050; email- [hoc.frankfurt@mea.gov.in](mailto:hoc.frankfurt@mea.gov.in)



1.9.2 The date and time for submission may be deferred by an official notification in writing issued by the Consulate General of India, Frankfurt to all Bidders. Tenders received after this date will not be considered.

1.9.3 Any Bid received after date and time of submission will not be considered and will not be opened. Any such unopened Bid will be returned to respective bidder.

1.10 **Conditional Acceptance of the Tender** - The acceptance of the Tender shall be conditional and not finally binding upon the Consulate General of India, Frankfurt. The Consulate General of India, Frankfurt may withdraw the acceptance of the Tender without any notice or other formality and may enter into a new Agreement for the execution of the Works or any part of it -

1.11 **Clarification and Amendment:** In case any prospective bidder requires any clarification with regards to the terms and conditions, a written clarification may be sought by email addressed to [hoc.frankfurt@mea.gov.in](mailto:hoc.frankfurt@mea.gov.in). At any time prior to the deadline for submission of bids, the Embassy may for any reasons, whether on its own initiative or suitability of its own requirement or in response to a clarification requested by a prospective bidder, modify the terms and conditions by making necessary amendments (s). The amendment(s) will be notified on CPP Portal and Post's website and will be binding on them. The deadline for submission of bids may also be extended at the sole discretion of the Consulate.

1.12 All information requested by and supplied to one bidder will be supplied to all bidders.

1.13 Unless it is in formal manner described above, any representation or explanation to the Bidder shall not be considered valid or binding on the Consulate General of India, Frankfurt as to the meaning of anything connected with the Tender Document.

1.14 **Disqualification of Tender** - Tenderer may be disqualified for any reason including but not limited to the following:

1.14.1 If tenderer sets forth any conditions which are unacceptable to the Consulate General of India, Frankfurt

1.14.2 If any tender is submitted under a name other than the name of the individual firm, partnership or corporation that was issued the Tender Document.

1.14.3 If there is evidence of collusion between Bidders.

1.14.4 If Tenderer sets forth any offer to conditionally discount, reduce or modify its tender.

1.14.5 If Bid price is disclosed or become known before opening of Financial Bid.

## **1.15 Compliance with Laws and Regulations and Pricing of Schedule of Quantities**

-The attention of Bidders is drawn as to compliance with laws and regulations concerning safety and health, labour regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, input tax and output tax (VAT), etc.. All rates and sum inserted against items of works and in Form of Tender shall be exclusive of Value Added Tax.

1.16 **Compliance with Tender Document** - Bidder shall be deemed to have read carefully all the Tender Documents, Specifications and drawings, etc. and visited site. The quoted Lump-sum Fixed price are inclusive all cost and charges and complete in all respect to make the project functional as per the standard and to the entire satisfaction of the Consulate General of India, Frankfurt

**1.17 No escalation of price** - Price escalation, in rates due to any reason such as change in foreign currency exchange rate, increase in prices of material, equipment & labour, fuel (petrol, diesel, gas, etc.), transport, electricity & water, levy of new taxes, hike in any tax rate, Cess or due to delay in completion, etc. shall not be applicable.

**1.18 Bid Security Declaration:** Prospective bidders are required to submit a signed Bid Securing Declaration along with their bids to the effect and stating that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the tender document, they will be suspended for the period of one year from being eligible to submit Bids/Proposals with the Consulate General of India, Frankfurt.

**1.19 Evaluation Criteria:** A duly constituted Tender Evaluation Committee will evaluate all the bids received in accordance with the stipulated terms and conditions. List of all the agencies fulfilling the technical requirements will be prepared. The financial bids of only those firms who are found technical qualified on all technical parameters will be opened on the day and time specified. The Committee may seek clarification/additional information from the firm/agency in case it is so required to evaluate the bids and help in decision-making for the purpose of selection of successful service provider. Incomplete and conditional bids will not be accepted and summarily rejected

**1.20 Undertaking:** The bid must be signed by the authorized person and seal affixed on every page of this his notice and thereafter complete signed document must be submitted. An undertaking should be submitted along with the bid indicating that “I/We accept the above terms and conditions. I/We undertake that I/we have carefully studied all the terms and conditions and understand the parameters of the proposed work of the Consulate General of India and shall abide by them. I/we further undertake that the information given are true and correct in all respect and I/we hold the responsibility for the same.”

**1.21 Consulate General of India, Frankfurt Right to Waive** - The Consulate General of India, Frankfurt reserves the right to waive any deficiency in any tender where such waiver is in the interest of the Consulate General of India, Frankfurt except that no proposal will be accepted if the Bid Securing Declaration (BSD) of the preceding statutory documents was not submitted with the tender.

**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

**Section-II**

**2. Terms and Conditions of Contract**

2.1 The selected firm/agency shall not utilize or publicize or disclose or part with any statistic data or information collected with contract, failing which contract awarded may be cancelled and action as deemed fit may be taken.

2.2 The rates shall remain fixed & valid for a period of contract from the date of acceptance of contract on successful award of the same

2.3 No terms and conditions other than as stipulated above will be entertained. Bids without acceptance of the terms and conditions stipulated above are liable to be rejected.

2.4 The selected firm/agency shall ENSURE THE COMPLIANCE OF ALL Statutory Acts and rules including the EPF Act and any other Labour Acts. The consulate shall not be liable for any financial burden/liability due to negligence by the contractor or his failure to comply with labour laws or any other Statutory Acts/Rules as per notification issued from the Government of India/Local Government from time to time.

2.5 The consulate reserves the right to accept or reject any or all the bids without assigning any reason thereof. The decision of the Consulate General of India, Frankfurt will be final. Bids submitted in the format other than specified and not containing requisite prescribed documents may be rejected.

2.6 All disputes relating to this process shall be referred to sole arbitrator to be appointed by the Consulate, whose decision will be binding on both the parties.

2.7 The service contract is for one year initially and may be extended for further period based on work performance of the firm succeeded in getting contract at the same cost and same term and conditions.

2.8 The successful firm/agency will depute one authorized developer to resolve the issues, if any, at any time as per the requirement of the Consulate. Contact details of the person identified will be shared immediately on signing and acceptance of the contract.

2.9 All disputes arising out of this tender shall be subjected to jurisdiction of Courts at Frankfurt.

2.10 Payment would be made on monthly basis.

2.11 **Validity of the Contract:** This Contract shall become effective and valid from the execution date of signing of the Contract by both the parties and the effective date of contract shall be effective from the initial date of services operated under this Agreement, to not be later than \_\_\_\_\_, for a period of 1 (one) year.

2.12 **Additional Work:** Consulate General of India, Frankfurt shall not allow any claims for additional work performed by contractor unless the additional work is authorized by Consulate General of India, Frankfurt in writing prior to the performance of the additional work or the incurrence of additional expenses. Any additional work authorized by Consulate General of India, Frankfurt shall be compensated at a rate mutually agreed to by the part which may be further based on prevailing market rates, if items are not covered in original BOQ.

2.13 **Termination of Contract:** The Consulate may terminate this contract, by giving a written notice of minimum 30 days to the service provider being unable to perform a particular portion of the services for a period of more than 15 days

2.14 **Payment and Period of the Contact:** The entire work of refixation of roof tiles along with new wooden panels would need to be completed within three months from the date of signing of the contact.

**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

**Section-III**

**3. Scope of Work**

***Scope of work given below. The bidder is advised to inspect the site and understand the full scope of work including all the specifications and civil work requirements related to the repair of roofs at India House, Consulate General of India, Frankfurt. The work mainly involves:***

**1. Removal / Dismantle / Disposal of existing roof as per below:**

- (a)** Existing roof covering made of roof tiles of concrete roof tiles including roof battens cover, bring down and drive off.
- (b)** Removal & disposal of the existing underlayment.
- (c)** Dismantling & disposing the roof window.
- (d)** Remove the existing gutter and gutter iron.
- (e)** Removal of existing rainwater down pipes including pipe clamps.
- (f)** Remove & dispose the extractor pipe surround.
- (g)** Remove existing fireplace surround.

**2. Supplying / Laying / Installation and fitting of:**

- (i) Vapor barrier membrane** - Polyethylene film supply and the insulation over the entire surface. Overlaps with double-sided Stick the tape airtight and attach the foil to everyone. **(Brand – Bachi)**
- (ii) Edge planks roof edge** - Wooden planks made from impregnated softwood, 8 x 16cm, on the edge of the roof including dormer with approved fasteners throughout mount. **(Brand – Carleu.Fatum)**
- (iii) Cladding roof edge planks** - Supply and production of natural slate stencils 20x30cm anthracite for cladding of the manufactured edge plank structure. **(Brand – Ratschek)**
- (iv) PUR rafter insulation** - Polyurethane rigid foam panels, d =160mm WLG 025, with all-round shiplap and integrated, lay it tightly together and secure with approved fasteners. **(Brand - Bachi)**
- (v) Gun foam** - Gun foam thermal insulation filler from the dose of 750ml. (Brand – Soudal)
- (vi) Delta Liquexx ink. Glasträgervlies** - Delta Liquexx for producing the vapor-tight connection to masonry, eaves and gable side. **(Brand - Delta)**
- (vii) Delta nail sealing tape** - Delta nail sealing tape foam tape 60mmx30m for creation of roof tightness in relation to battens and penetration. **(Brand - Delta)**
- (viii) Countermeasures** - Counter battens made of impregnated softwood cutting class S10, 40 x 60 mm, deliver and with nail on corrosion-protected grooved nails.
- (ix) Paneltwistec Tellerkopfschrauben** - Made of yellow galvanized steel TX 40 8.0 x 300 mm for mechanical fastening of supply rafter insulation and counter battens mount.
- (x) Wedge plank** - Planks made of impregnated softwood with trapezoidal cross-section, along the eaves running through as a support for the gutter mount.
- (xi) Support battens** - Roof surface with battens of cutting class S10, 30 x 50 mm, with corrosion-protected nail on grooved nails.
- (xii) Roof covering clay interlocking tiles Erlus SL 58 Anthrazit** - Roof surface with double-trough interlocking tiles, existing battens in a bond embarrassed. Includes half brick

for width compensation as necessary. **(Brand - Erlus)**

**(xiii) Ortgangziegel Links** - Cover left - Fastening is carried out using corrosion protected fasteners for each brick as an allowance. **(Brand - Erlus)**

**(xiv) Ortgangziegel Right** - Cover right - Fastening is carried out using corrosion protected fasteners for each brick as an allowance. **(Brand - Erlus)**

**(xv) Dry ridge and ridge training Erlus SL 58** - Ridge formation with shaped tiles, ridge battens, ridge batten holders, ridge tape and fastening material in corrosion-protected. **(Brand - Erlus)**

**(xvi) Trough sheet** - Eaves inlet sheet made of titanium zinc, d = 0.7 mm, cut 333 mm, penetration-free. Fix with clips parallel to the eaves. **(Brand – Rheinzink)**

**(xvii) Trauflüfterkamm** - Trauflüfterkamm made of waterproof plastic. ALS provide protection from leaves, birds and insects and parallel to the edge of the roof install corrosion-protected fasteners.

**(xviii) Erlus SL 58 extractor pipe passage** - Exhaust pipe passage brick, in shape and color matching the roof covering and install in the roof surface. **(Brand - Erlus)**

**(xix) Grating running system** - Hot-dip galvanized grating supplied including the assembly and delivery of the required standing guidelines. **(Size - approx. 600 x 245 mm / Brand – Ratschek)**

**(xx) Chimney head surround and cladding** - 1-pipe chimney head with Braas Wakaflex connection, including cladding using natural slate templates 20x30cm and matching chimney head cover in zinc deliver and manufacture.

**(xxi) Orthogangbrett** - Cut the verge board to size, with building regulations attach approved fasteners and 2 x with wood protection glaze over the entire surface. Paint visible sides.

**(xxii) Gutters** - Suspended gutter, nominal size 333 mm, thickness 0.7 mm, standard length 3 m, including gutter holders. Insert the gutter holder into the eaves plank and with it install corrosion-protected fasteners. Connect individual lengths using soft soldering. **(Brand – Rheinzink)**

**(xxiii) Running trays** - Gutter end piece with flanged collar, matching deliver and deliver the above-described gutter DN 333 mm solder to the end of the gutter. **(Brand – Rheinzink)**

**(xxiv) Fallrohr DN 100** - Rainfall pipe, round, nominal size 100 mm, internally soldered by machine, including hot-dip galvanized pipe clamps, stainless eyebolt, and bead and make the hinge. Pipe beads or noses solder over the pipe clamps as a support. **(Brand – Rheinzink)**

**(xxv) Pipe bend 72°** - Downpipe bend 72° made of titanium zinc, d = 100 mm, internally soldered by machine, delivered and professionally install. **(Brand – Rheinzink)**

**(xxvi) 4.00 pieces of mounting socket DN 333** - Gutter attachment socket, half round, straight, in shape and supply color to match gutter. **(Brand – Rheinzink)**

**(xxvii)** Any other repair / replacement assessed by the bidder.

**(xxviii)** The company bid should include the cost of all the necessary infrastructure, equipment, necessary approval from the local Govt. authorities, if required and other details on the services being provided.

**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

**Section-IV**

**4. Schedule of Quantity**

**(To be submitted by the bidder)**

<b>Sl. No.</b>	<b>Items</b>	<b>Quantity</b>	<b>Cost</b>
1.			
2.			
3.			
4.			
5.			

**Note:** Please refer to Section-I of the document

4.1 Schedule of Quantities should be enclosed by Bidders. Bidders are requested to identify and quote the rates of individual items. Items required for completion of the work may be added in the Schedule of Quantities with full nomenclature of the item.

4.2 Bidders shall satisfy themselves of the quantities quoted in the Schedule of Quantities. These quantities shall be taken as guidance to assess the approximate quantum of work involved in the project.

4.3 The bidder, prior to the submission of the tender, may add to items, quantities to the items in Schedule of Quantities as per the scope of the work, and site visit.

4.4 It shall be the responsibility of the bidder to satisfy himself of the completeness of the documents for the scope of work and his own assessment of the work after site visit and as per the tentative scope of work mentioned in tender document.

4.5 No extra cost shall be entertained and payable if any additional information or detail is provided later for carrying out the works as specified in the tender documents.



**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

**Section-V**

**5. Form of Tender**

**(To be submitted by the bidder)**

To: Consul General of India,  
Consulate General of India, Frankfurt

We have examined tender conditions for the above-named work and have inspected the site and general conditions under which the Works are to be carried out. We offer to execute and complete the Works and remedy any defects therein, in conformity with this Tender, which includes all these documents for the Lump Sum Fixed Price of: Euro \_\_\_\_\_ exclusive of VAT.

If this offer is accepted, we will commence the Works as soon as is practicable and complete the Works in accordance with the above-named documents within the Time for Completion.

We understand that you are not bound to accept the lowest or any tender you may receive.

Signature:

Name:

in the capacity of -----

duly authorized to sign tenders for and on behalf of

Address:

Date:

**No.FRA/Admn/872/01/2020  
Consulate General of India  
Frankfurt**

**NOTICE INVITING TENDER**

**Subject: Invitation for competitive tender for roof restoration work at Dr. Egenolf Str. 9, 65779 Kelkheim, Residence of Consul General, Consulate General of India, Frankfurt.**

**Section-VI**

**6. Bids Securing Declaration**

I/we accept that if I/we withdraw or modify Bids during the period of validity or if I/we are awarded the contract and I/we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/we will be suspended for 02 years from being eligible to submit Bids for contracts with the Government of India.

Date:  
Name:

Place:  
Signature:

## **Technical Bid Performa**

Annexure-I

Name of the Agency and address		
Website address		
Phone Numbers		
Fax Numbers		
E-Mail		
Contact Person		
Name		
Mobile No.		
E-Mail		
<b>Annual Turnover:</b> (Please enclose copies of income tax Returns/Audited Accounts in support of your claim)		
	Financial Year	Turnover(In Ruppes)
2019-20		
2020-21		
2020-22		
<b>Registration Particulars</b> (Please give details of registration wherever available/applicable, if any, with self-attested copy of original registration)		
PAN No.		
GST Registration No.		
Registration with Central/state Government agencies		
The ISO 9001-2015 certificate		
The ISO certified CMMI Level-3/5 company		

**Financial Bid Performa**

<b>S.No.</b>	<b>Description of work</b>	<b>Total Cost</b>
1	Dismantle of entire roof tiles (bottom area) from the front and side of CG Residence. Fixation of new wooden panels on the bottom side of roof and Refixation of existing roof tiles and with additional tiles in the place of lost/damaged tiles as per scope of work mentioned in Para 2 of tender document.	
2	Taxes/VAT (if any)	
3	Grand Total	
	(Note: No other cost/amount would be paid over and above the aforesaid proposal amount. Payment will be released on quarterly based on satisfactory performance)	